BQ9000 Programs Summary of Changes

Each Program

Effective Date is January 20, 2014

(Marketer Program effective date is now February 12th, 2014; due to delay in posting from corrupt file)

Revised Table of Contents to reflect appropriate page numbered sections

All Appendices removed

BQF-1 Form removed from the requirements and now exists as a uniform stand-alone document for each Program

Producer Rev 8 Changes include:

Section 1 Scope

Revised Scope to account for multiple locations

Section 2 Terms and Definitions

Revised Terms & Definitions to describe useful in-house definitions

2.5 Revised definition for Internal Laboratory

2.6 Revised definition for Marketer

Section 3 References

Revised Normative References to require participants to obtain documents

Section 4 Documentation Requirements

Revised Documentation Requirements to further require participants to notify NBAC of changes

4.4 Further clarifications to Document Control (b & c)

4.5 Additional guidance to Control and Retention of Records

Section 5 Management Responsibility

5.1 Subtle changes to the requirements under Management Responsibility – Quality Management Representative and Internal Quality System Audit

5.2 Changes to the availability of internal quality audit records

5.3 Several additions to the requirements of Quality Management Review, including new and revised requirements (d, e, g & h)

Section 6 Operational Elements

6.1 Several additions to the requirements of Process Changes

Section 7 Laboratories

7.1 Modifications to the requirements within Laboratory Practices (a, b, e, & f)

7.2.2 Changes to the requirements for external labs and the BQF-1 form

Section 8 Sampling and Testing

8.1 Removal of Appendix B and changes to description of Lot Homogeneity

8.1.1 Changes to the description of homogeneity, the allowable properties, and further testing

8.2 Changes to the requirements for necessary representative samples

8.3 Slight change to the description of the confidence level; additional paragraph pasted from 8.3.3

8.3.1 Change to the requirements for when additional properties are added within D6751

8.3.2 Changes to Alcohol Control (footnote 7) and CoA requirement

8.3.2a Renumbered and removal of paragraph and pasted into section 8.3

8.3.3 Additional of possible Alcohol Control testing associated with footnote 7

8.4 Changes to the requirements for CoA's

8.5 Additional requirements for reporting commingled lots

8.6 Removal of Appendix C and reworded

Section 9 Remediation Elements

9.1 Additional documentation and Corrective Action procedures

9.2 Additional requirement for documented timelines

Section 10 Fuel Blending

10.1 Exempts B99, but does now require Marketer accreditation for Bxx blends

Section 11 Product Loadout

11.1 Changes to requirements for Producer supplied (whether owned or contracted transportation) and Customer supplied

Section 12 Producer Purchasing Biodiesel

12.1 Clarification to requirements, combined with 12.2

12.2 Clarified options and requirements (was section 12.3)

12.3 Re-worded what was section 12.4

Marketer Rev 7 Changes include:

Section 1 Scope

Revised Scope to account for maintaining product quality beyond production and for blending operations (a & b)

Section 2 Terms and Definitions

Revised Terms & Definitions to describe useful in-house definitions

2.5 Revised definition for Internal Laboratory

2.6 Revised definition for Marketer

Section 3 References

Revised Normative References to require participants to obtain documents

Section 4 Documentation Requirements

Revised Documentation Requirements to further require participants to notify NBAC of changes

4.4 Further clarifications to Document Control (b & c)

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Section 5 Management Responsibility

5.1 Subtle changes to the requirements under Management Responsibility – Quality Management Representative and Internal Quality System Audit

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Section 6 Laboratories

6.1 Modifications to the requirements within Laboratory Practices (a, b, e, f & h)

6.2.2 Changes to the requirements for external labs and the BQF-1 form

Section 7 Receipt of Product

Changes to the allowable purchasing options of biodiesel and biodiesel blends on options a & b (options c & d eliminated). Additional important note concerning verification of the suppliers accreditation

7.1 Further guidance on requirements prior to receiving product from another accredited supplier

7.2 Further guidance on requirements prior to receiving product from a non-accredited supplier

7.3 Additional requirements for comingling lots and reporting CoA's

7.4 Further guidance on the requirements concerning leased tanks with multiple position holders

Further clarification on the sample retention requirement for Marketers as Brokers (g)

Section 8 Biodiesel Storage

Entire section revised to account for all biodiesel and biodiesel blend storage requirements

Section 9 Fuel Blending and Distribution

Removed Appendix B

9.1.4 Clarification that each blending system must be verified

9.1.5 Allowance for test method EN 14078 to verify blend concentrations

9.1.7 Corrected reference to 9.1.5

9.3 Corrected the reference to the Haze procedure

9.4 Updates and clarifications to the Marketer requirements for product shipments and the cleanliness stndards

Section 10 Remediation Elements

10.1 Additional documentation and Corrective Action procedures

10.2 Additional requirement for documented timelines

Laboratory Rev B Changes include:

Section 2 References

Additional references added

2.1 Revised Normative References to require participants to obtain documents

Section 4 Documentation Requirements

Revised Documentation Requirements to further require participants to notify NBAC of changes

4.4 Further clarifications to Document Control (c)

Section 5 Management Responsibility

5.3 Several additions to the requirements of Quality Management Review, including new and revised requirements (b)

Section 8 Specifications and Equipment

8.1 Clarification on test methods needed

Section 9 Calibration and Maintenance

9.4 Corrected reference section for Out of Calibration Instruments

Section 10 Quality Control (QC)

10.4 Corrected reference for out-of-control charts

10.4.4 Added requirement to document review

10.4.6 Corrected reference for out-of-control situations

Section 11 Proficiency Testing

Clarification to require active participation

Section 13 Customer Complaints

Added requirement to include finding within Management Review meetings

Section 15 Outsourcing of Tests

15.1 Clarifies the documentation required from an outsourced BQ-9000 Lab

Part B Policy Regulations (within each Program)

Program Policy Regulations have been harmonized across the Programs. Sections have been renumbered for uniformity

1.3 References to days changed to months and years to allow some flexibility. Additional allowance for same auditor for second 3 year cycle only.

1.5 Removal of reference to a Corrective Action form on the BQ9000 website

3.2 Corrected the proper reference to Idle Production Plants

5.1 Clarified aspects and requirements to achieve Provisional Producer status
5.2.c Allows for a greater timeline to account for Corrective Actions from the audit and time for the NBAC to vote upon the completed audit report
5.3 Additional requirement added (5) regarding the initial QMR
7.1 Re-ordered section and redefined expectations
7.2 Re-defined definitions for Idled Production Plants
7.3 Further clarification on Guidance for individual Category Shutdowns

Additional grammatical, typographical and formatting changes have been made throughout the Program documents.